

BROWARD COUNTY MUSIC TEACHERS ASSOCIATION, INC.

BYLAWS

ARTICLE I: EXECUTIVE BOARD

Section 1: The Executive Board shall consist of the duly elected officers of the Association and Directors.

Section 2: The Executive Board shall transact the general business of the Association subject to its approval.

ARTICLE II: ELECTION OF OFFICERS

Section 1: In the spring of odd years the President shall appoint a committee of three (3) members to nominate officers to serve for a two (2) year term. Their report shall be presented at the annual meeting – the last meeting of the year – and election of officers shall follow immediately. Nominations may also be made from the floor, in which event voting shall be by secret ballot. Election shall be determined by a majority vote of the Active members present.

Section 2: Newly elected officers shall be installed at the June meeting of the same year and shall assume their respective duties immediately thereafter.

Section 3: No member shall be eligible for or elected to the same office for more than two (2) consecutive terms, except for the Treasurer and the VP III of Student Activities.

ARTICLE III: DUTIES OF OFFICERS

Section 1: The President shall preside at all business meetings of the Association and Executive Board.

Section 2: A Vice President, in the absence of the President, shall perform the duties of the President.

Section 3: It shall be the duty of the VP I of Programs to plan general educational opportunities and activities for the Association.

Section 4: It shall be the duty of the VP II of Membership to maintain the Association roster, plan and provide outreach to potential new members and welcome new members to the Association.

Section 5: It shall be the duty of the VP III of Student Activities to plan and provide educational and performance activities for students.

Section 6: It shall be the duty of the Recording Secretary to keep a complete record of all meetings of the Association and Executive Board, and to forward the minutes to each member of the Executive Board.

Section 7: It shall be the duty of the Corresponding Secretary to maintain communication between the Executive Board and the general membership.

Section 8: It shall be the duty of the Treasurer to receive and disburse all monies of the Association, to present a detailed report at each meeting of the Association, to provide an annual budget, to maintain all legal filings, and present an annual report at the final meeting of the fiscal year.

Section 9: The Director shall have previous Executive Board experience and serve as an advisor to the President.

Section 10: The Parliamentarian is to advise the Executive Board on procedural issues at all meetings of the Association.

ARTICLE IV: MEMBERSHIP CLASSIFICATION

Section 1: All members of Broward County Music Teachers Association, Inc. must hold membership in Florida State Music Teachers Association, Inc. and Music Teachers National Association, Inc.

Section 2: ACTIVE MEMBERS are eligible to participate in all local, district, state and national activities, vote, hold elected office, and apply for state and/or national certification.

Section 3: COLLEGIATE MEMBERSHIP shall be open to all college music students. Collegiate membership shall provide privileges of participation in the activities of the Association except the right to vote, hold elected office or enter students in MTNA competitions.

Section 4: RETIRED MEMBERSHIP shall be open for those 65 years of age or older who have been members of Florida State Music Teachers Association, Inc. and/or Music Teachers National Association for 20 consecutive years prior to making application and who are not teaching. Retired membership shall provide the privileges of Active members except the right to hold elected office in the Association. Retired members who resume teaching shall return to active status the following membership year.

Section 5: HONORARY MEMBERSHIP shall be conferred upon a person chosen for outstanding service to Broward County Music Teachers Association, Inc. upon recommendation of the Executive Board.

Section 6: ASSOCIATE MEMBERSHIP shall be open upon application to those who are not professionally engaged in teaching music but wish to support the programs of the Association. Associate members enjoy the same privileges of Active membership except the right to vote, hold elected office, or apply for Florida State Music Teachers Association, Inc. certification. No one actively engaged in teaching music in the State of Florida shall be admitted to Associate Membership.

ARTICLE V: DUES

Section 1: The fiscal year for all membership categories is July 1 to June 30.

Section 2: Dues for all membership shall be set by the Executive Board of the Broward County Music Teachers Association, Inc., and published for all members.

Section 3: Dues for Florida State Music Teachers Association, Inc. and Music Teachers National Association, Inc. is determined by the respective associations.

Section 4: Annual dues for all categories of membership shall be due on the first day of the fiscal year.

ARTICLE VI: RULES OF ORDER

Section 1: *Robert's Rules of Order*, current edition, shall govern the Association in all cases in which it is applicable.

ARTICLE VII: AMENDMENTS

Section 1: The Bylaws of the Association will be reviewed by the new incoming Executive Board in odd years.

Section 2: The Bylaws of the Association may be amended at any regular meeting of the Association by a two-thirds vote of the active members present, provided the proposed amendment(s) has been presented at a previous business meeting or by email.